

Persistent Unacceptable Behaviour

We will use the following procedure to deal with persistent unacceptable behaviour:

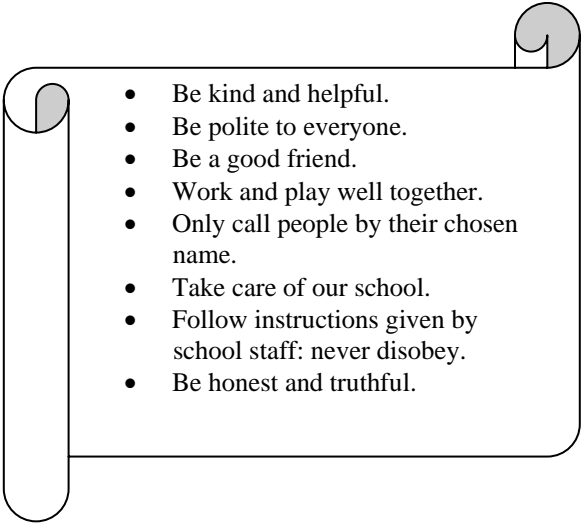
1. All incidents will be dealt with thoroughly and fairly. The child involved will be spoken to clearly and calmly about his/ her actions and a range of strategies will be put in place to modify unacceptable behaviour. The Class Teacher is responsible for the overall monitoring of a child's behaviour; therefore all incidents should be reported to him or her.
2. If unacceptable behaviour continues and a further incident occurs, this will be reported to a senior member of staff. It will then be recorded in the "Incident Book" which will be kept confidentially in the Head Teacher's office. A letter will be sent home to inform the parents. A copy of this letter will be kept in the child's file.
3. If unacceptable behaviour persists, the child will be given a second entry in the incident book. A further letter will be sent to inform the parents and a meeting will be arranged for them to discuss the matter with the Head Teacher. A copy of this letter will be kept in the child's file.
4. If unacceptable behaviour continues and a child is entered in the book for a third time in any one term, a third letter will be sent home informing the parents that the child is to be temporarily excluded from school. It should be noted that a child who persistently behaves inappropriately at dinnertime might either be asked to go home for the dinner hour, or lunchtime exclusion will be enforced. A child who is entitled to free school meals would have a meal before leaving.

In the interests of safety there may be situations in which an automatic exclusion has to be issued.

All records of incidents and exclusions will be kept on a child's file and forwarded to their next school.

The Golden Rules

At Hatton Park School we follow the Golden Rules:

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- Be kind and helpful.
 - Be polite to everyone.
 - Be a good friend.
 - Work and play well together.
 - Only call people by their chosen name.
 - Take care of our school.
 - Follow instructions given by school staff: never disobey.
 - Be honest and truthful.

Hatton Park School

Positive Behaviour Policy

Introduction

Hatton Park Community Primary School
Hatton's Park
Longstanton
Cams
CB4 5DL

Telephone: 01954 – 273315

Head Teacher: Ms Jane Heath

Dear Parents and Carers

This is a copy of our school's Positive Behaviour Policy. This is a whole school policy that has been developed by staff and children, with contributions from governors and parents.

There are three parts to the policy:

- 1. A statement of aims and objectives.*
- 2. A list of behaviour that we will be actively promoting in school and a list of behaviour that is totally unacceptable.*
- 3. A clear practical procedure for dealing with any behaviour that is felt to be unacceptable.*

We believe that children respond best to a supportive caring approach that operates within a well-structured and consistent framework. Our policy is based firmly on the idea of promoting good behaviour. However, the policy also recognises that there is a need for sanctions for unacceptable behaviour.

The children have drawn up eight golden rules for the school. In addition each class operates a reward system based on golden time, house points, stickers, certificates and collecting points for whole class effort. Each class will also have an achievement board where excellence will be celebrated.

We regularly discuss and reinforce our Positive Behaviour Policy with the children and rely on your support for its implementation. We are determined to maintain a school where there is a high standard of discipline and positive behaviour and where the children feel safe, secure and happy.

Yours sincerely,

*Ms Jane Heath
Head Teacher*

Aims and Objectives

Aims

Our school aims state that we will:

- Provide an environment where learning is fun.
- Care for and value everyone in the school community.
- Provide a secure and respectful environment.
- Encourage children to share the responsibility for their own education.
- Promote good relations with others at school and in the community.
- Help each individual to discover and develop new skills and abilities.
- Encourage children to be moral, self-disciplined, hardworking and caring.
- Provide challenge and support to achieve high standards.

Objectives

To meet these aims through our Positive Behaviour Policy we have set the following objectives:

- All members of the school community will be involved in implementing this Positive Behaviour Policy.
- Staff and children will behave towards each other with mutual respect, consideration and tolerance.
- The school will involve parents at an early stage if their child is persistently behaving in an unacceptable way or if a serious offence has been committed.
- The school may ask parents to pay for damage to property that is the direct result of their child's misbehaviour.
- We will celebrate positive behaviour with a system of rewards.

Rewards and Sanctions

Rewards will include:

- Golden time
- Housepoints, stickers and certificates
- Class rewards to be earned by the whole class and negotiated by the children and teacher
- Recognition of excellence on achievement boards

Sanctions will include:

- Removal of golden time
- Being sent to a senior member of staff
- Having the Head Teacher called to the class
- Being withdrawn from the class by the Head Teacher

Acceptable and Unacceptable Behaviour

We believe that the children at Hatton Park School have the right to an education that offers them the best opportunity to enjoy learning and to achieve high standards.

The staff at Hatton Park are working to provide the environment in which this can happen.

This means that we all must be:

Kind and Considerate – *respecting everyone as an individual.*

Courteous – *being polite and helpful at all times to all adults and children in the school*

Friendly-- *being on good terms with each other*

Co-operative– *sharing, working and playing well together*

Careful-- *looking after our school environment.*

Responsible and Sensible- *following instructions given by school staff.*

Honest – *being truthful and respecting the property of others*

Hardworking – *doing our best*

Unacceptable Behaviour:

We will not accept--

- Physical violence to children or adults-actual or threatened
- Name-calling or any form of verbal abuse
- Bullying
- Deliberate defiance or disobedience
- Racist behaviour
- Damage to the school or other people's property

In cases of bullying we will follow the procedures laid down in our Anti Bullying Policy.

Both the school and the LEA will record racist behaviour.